

**UTAH LAKE DISTRIBUTING COMPANY
SARATOGA BRANCH**

Application for Encroachment Agreement
Instructions and Application for Encroachment Agreement
to Construct Within or Cross Canal Right-of-Way

****Generally, the Applicant must be the governmental entity or utility that will eventually own, operate, and maintain the encroaching project facilities. One common exception is a weir for delivery of Utah Lake Distributing Company (ULDC) water to its shareholders.****

1. Applicant for Encroachment Agreement (Applicant): _____

Mailing Address: _____

Contact Person: _____

Telephone Number: _____

Email: _____

2. Contact Person/Company Name: _____

Mailing Address: _____

Telephone Number: _____

Email: _____

3. Engineering Company: _____

Mailing Address: _____

Telephone Number: _____

Contact Person: _____

Email: _____

4. Brief Description of Proposed Construction (include location): _____

5. Proposed Start and Completion Dates for Construction: _____

6. Attach two (2) printed 11x17 and one (1) digital PDF copies of plans/design drawings for the proposed construction. Plans shall be drawn to ULDC standards. A Standards Checklist has been prepared to assist engineers in designing to ULDC standards.

7. Application fees are listed below. For initial submittal, the fee below will begin the review process.

Application Type	Application Fee	Possible Refund Amount
Bridge or Box Culvert	\$8,400	\$2,000
Excavation of Canal	\$7,300	\$1,000
Large Bore (over 24 inches in diameter)	\$6,500	\$500
New Weir & Turnout	\$6,500	Unused Application Fees
Small Boring or Directional Drilling	\$4,000	\$500
Overhead Crossing	\$4,000	\$2,000
Use of Existing Conduit	\$1,500	\$500

Application fees will be used by ULDC for purposes of administration, coordination, engineer review, preparation of agreements, review during construction, legal guidance, and any other expenses it incurs related to this application. If fees incurred by ULDC are greater than the application fee, the Applicant will be responsible to reimburse ULDC for the remainder of the expenses. Any refund amount shown is refundable upon satisfactory and timely completion of the project, as determined by ULDC. **Applicant must submit written request for refund at the end of the project.**

Please make all checks payable to: **Utah Lake Distributing Company.**

8. Send ULDC application, plans, and application fee to:

Franson Civil Engineers
Attn: Kyle DeVaney
1276 South 820 East, Suite 100
American Fork, UT 84003

Telephone: (801) 756-0309
kdevaney@fransoncivil.com

NOTE:

1. Starting construction without prior written approval from ULDC may result in ULDC assessing an additional fee of \$5,000.
2. If application costs exceed the fees paid, the Applicant will be responsible to reimburse ULDC within 30 days following receipt of an invoice.
3. The review process will not begin until the application fee is paid.
4. This application is valid for 6 months from the date it is submitted. The encroachment agreement must be signed within this 6-month period. Once the encroachment agreement is signed, the Applicant has 12 months to complete work of irrigation company facilities. A new application and fee must be submitted if these time frames are not met.
5. Other permits (i.e. city, county, etc.) are the responsibility of the Applicant.

Neither Franson Civil Engineers nor ULDC will have any responsibility for design or construction of the facilities related to this application.

I have read, understand, and agree to the terms of this application.

Signature of Applicant

Printed

Date